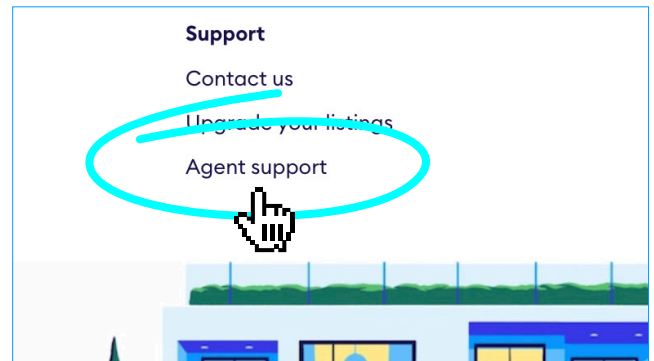


Agent Support User Guide

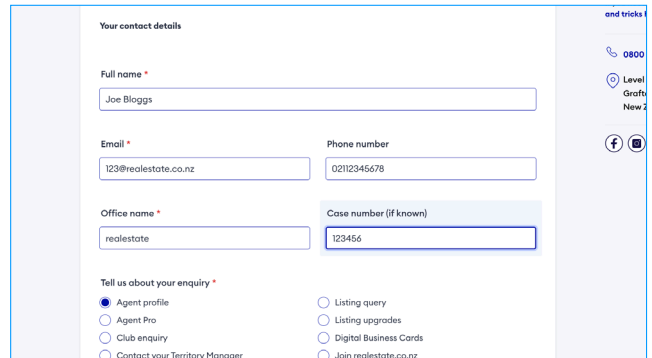
1

On realestate.co.nz, scroll down to the bottom of the home page and click **Agent Support**.



2

Enter your details including your name, email address, phone number and office name. Then select the circle that best describes your issue.



Your contact details

Full name *

Joe Bloggs

Email *

123@realestate.co.nz

Phone number

02112345678

Office name *

realestate

Case number (if known)

123456

Tell us about your enquiry *

Agent profile

Agent Pro

Club enquiry

Contact your Territory Manager

Listing query

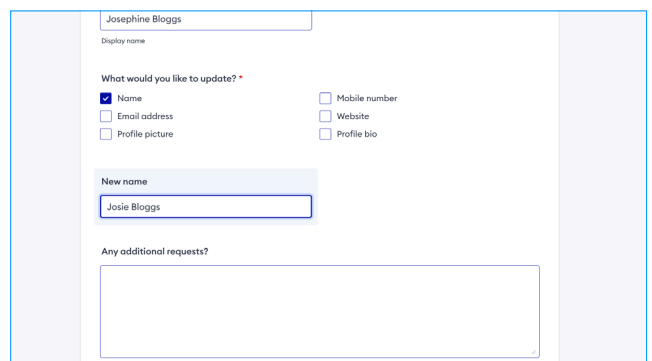
Listing upgrades

Digital Business Cards

Join realestate.co.nz

3

Once selected, a further list will appear. Select from the options and fill in the required fields. The more information you give us, the faster our team can fix the issue.



Josephine Bloggs

Display name

What would you like to update? *

Name

Email address

Profile picture

Mobile number

Website

Profile bio

New name

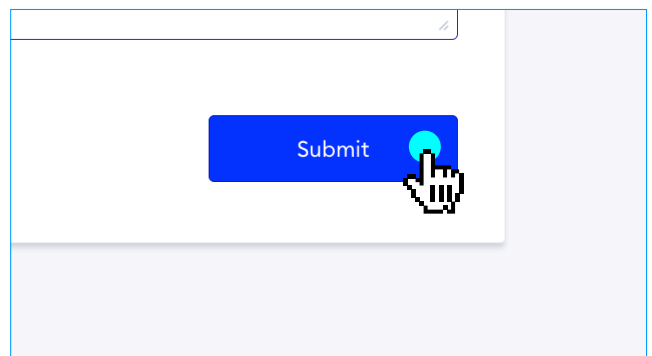
Josie Bloggs

Any additional requests?

4

Click Submit and you're all done!

One of our team will fix the issues as soon as possible. If they need any further information they will be in touch.



Submit